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SUNSHINE LIST POLICY (Adoption Date: June 6, 2001)

The North Carolina General Statutes require the Town to provide notice of meetings and public hearings to anyone who requests the information. The list of individual and organizations who have requested this service is commonly called the Sunshine List. Regulations concerning notices of meetings of public bodies are addressed in NCGS 143-318.12 which states: "The public body shall charge a fee to persons other than the media, who request notice, of ten dollars (\$10.00) per calendar year...."

The following Sunshine List policy is adopted:

Sunshine List subscribers receive notification of all public meetings and public hearings scheduled by the Town of Nags Head. Individuals wishing to subscribe to the Sunshine List shall complete the form below specifying the method of delivery for service requested and the delivery address.

The completed form and the required fee shall be presented to the Town.

All Sunshine List subscriptions shall expire on June 30 of each calendar year.

The annual fee will not be prorated.

Annual renewal notices will be mailed by the Town Clerk in June.

SUNSHINE LIST REQUEST FORM

Date: _____

Name: _____

Phone Number: _____

Email Address: _____

Method of Receipt (please choose one)

US Mail Address: _____

Fax Fax Number: _____

Email Email Address: _____